

Arts Center Rate Sheet (Quote) Technical Services/Equipment

Event: _____ on Date: _____

In addition to rental fees your event requires the following technical support services & equipment:

Description	Unit Cost	# Units	Total
Planning meeting	\$25	1	\$25
Facility preservation fee	\$50	1	\$50
Housekeeping	\$20		
Set-up/Load in support <u>Tech Director</u>	\$28/hr		
Tech/Support Crew (hanging the screen, load in)	\$20/hr		
Event support <u>Tech Director</u>	\$28/hr		
Tech/Support Crew	\$20/hr		
Strike support <u>Tech Director</u>	\$28/hr		
Tech Crew	\$20/hr		

Services subtotal \$

The following equipment is available for rental from Lost Nation

Description	Available	Unit Cost	Total
Cabaret-style tables	8	each \$10	
Display panels (4'x8' display space)	3	each \$10	
Lighting control board & digital dimmers*		\$150	
Additional digital dimmers*	5 racks of 12	\$75	
Lighting instruments*		each \$10	
PA system (body mics extra)*		\$125	
Concessions stand		\$50	

**This equipment is highly specialized & requires the use of Lost Nation technical services (see rates above) and/or technical director approved by Lost Nation.*

Equipment subtotal

TOTAL Quote for Technical Services & Equipment is:

City Hall Arts Center rental:

ESTIMATE TOTAL:

Contact Person Signs Here to Accept Quote:
Date:

Rental Deposit is due upon scheduling date and is:

Security Deposit is due ten days before event and is: